

TOWER HAMLETS COMMUNITY HOUSING

LEASEHOLDERS STEERING GROUP

ANNUAL GENERAL MEETING

TUESDAY 20 JULY 2010

MINUTES

LSG MEMBERS PRESENT

Christina Chesterman	(CC)	Chapman Street (LSG Chair)
Mike Meir	(MM)	Gwilym Maries House
Sven Parker	(SP)	Barnardo Street
Julie Snell	(JS)	William Channing House
Alison Cochrane	(AC)	Coburg Dwellings
Ares Zaimes	(AZ)	Cable Street
Abraham David	(AD)	Luke House

LSG MEMBERS ABSENT

David Green	(DG)	Grayling Square
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OBSERVERS PRESENT

Fred Hunt	(FH)	Hector House
Lola Smith	(LS)	John Nettlefold House
Patsy Pomeroy	(PP)	John Nettlefold House
J G Bennett	(JB)	Morris Street
Hilal Miah	(HM)	Ronald Street
Cllr Gloria Thienel	(GT)	Blackwall & Cubitt Town
Frank Thienel	(FT)	Manchester Road

OFFICERS PRESENT

Harneck Chilemba	(HAC)	THCH Director of Finance
Arum Sivagnanam	(AS)	THCH Financial Controller
Gabriel Yeboah	(GY)	THCH Revenue Accountant
Peter Exton	(PE)	THCH Director of Development
Sheila Bradley	(SB)	THCH Corporate Admin Manager (Minutes)

DISTRIBUTION

All above+	
Mike Tyrrell	Chief Executive
Compton Gustave	Housing Services Manager
Bridgett Bardwell	Human Resources Manager
Tracey Bellamy	Lettings Manager
Andy Coleborn	Policy & Communications Manager

Glyn Wiltshire
Sirajul Islam
Mina Rahman
Elaine Hamilton
Shamim Hossain
Rene Poole
David Leah

Repairs & Maintenance Manager
Community Housing Office Manager – Shadwell
Community Housing Office Manager – Spitalfields
Community Housing Office Manager – Bethnal Green
Community Development Officer
Community Development Officer
Senior Project Manager

1. APOLOGIES FOR ABSENCE

1.1 Apologies were received from Mass Chefa - working

2. DECLARATIONS OF INTEREST

2.1 None.

3. MINUTES OF THE ANNUAL GENERAL MEETING OF 21ST JULY 2009

3.1 The minutes of the meeting held on 21st July 2009 were agreed as a true and accurate record

4.0 MATTERS ARISING

4.1 3.1 - The minutes of the meeting held on 15TH July 2008 were agreed as a true and accurate record pending the following amendment:-

4.1.1 The year when the election of LSG Chair is next due should be changed from “2009” to “2010”.

SB - The minutes have been amended accordingly.

5.0 LSG CONSTITUTION AMENDMENT

5.1 HAC spoke to the report, explaining LSG had realised that the current wording of the LSG Constitution required all existing members to step down with the potential for the LSG inadvertently dissolving. To prevent this a minor amendment to the constitution had been proposed which would allow the existing members to stand for re-election if they wished while providing the opportunity for other interested leaseholders to apply for membership.

- 5.1 Clarity was sought as to why it was felt that formal membership of the LSG was required, as possibly it could lead to a discrepancy between members and other leaseholders who attended meetings as observers.
- 5.1.1 It was explained that back in 2005, membership had been defined as any leaseholder who attended LSG, but as there was a constantly fluid attendance, this led to a lack of continuity with many problems. It was difficult to progress discussions on topics from meeting to meeting as the same points that had been previously discussed were raised and indeed on some occasions it had been difficult to agree minutes of the previous meeting. It had been decided that a more formal approach would give LSG members more ownership and encourage attendance.
- 5.2 In response to a query as to whether there was tension between members and non-members, HAC replied that this had not been the case and indeed leaseholders who were not LSG members were encouraged to attend as observers and to participate fully in the meetings. Although observers would not be allowed to vote, this had not caused a problem as no issue had resulted in a vote at LSG for some time.
- 5.3 It was observed that the form could appear quite daunting to some leaseholders and could be much simplified, other leaseholders may just not feel inclined to complete the form as they felt it unnecessarily intrusive. FH pointed out that selection to ARB was a much simpler affair with anyone who has attended two consecutive meetings becoming eligible for membership to the ARB.
- 5.4 It was requested that LSG revisit their constitution during this governance year in respect of membership.
- 5.5 Following a vote of all attendees where the results were for amendment 6, against amendment 1, abstentions 7, the leaseholders attending **AGREED** the resolution to amend Section 4.2 of the LSG Constitution to read:
- 5.5.1 “While current members are eligible to stand for re-election, all leaseholders of THCH are eligible to become elected members of the LSG, with re-elections being held every three years from amongst all leaseholders of THCH.”

HAC

6. ANY OTHER ANNUAL GENERAL MEETING BUSINESS

6.1 None

There being no further business to discuss, the Leaseholders Steering Group Annual General meeting concluded at 6.50pm and the ordinary LSG meeting started.

Signed.....

Dated.....